*Updated as of November 20, 2017*

Curran-Gardner Townships Public Water District

3384 Hazlett Road | Springfield, Illinois 62707-2522 | 217.546.3981

Regular Meeting – October 10, 2017 – 7:00 p.m.

Audio for the meeting found here: <http://www.currangardner.com/>

Members: Chairman Mitchell, Vice Chairman Folder, Trustee Oschwald, Trustee Valois,

Trustee Mayes, Trustee Hammitt, Engineer Middendorf, Treasurer Elsner, Business Manager Graff, Plant Manager Nelson and Secretary Ryg

Excused: Trustee Dorr

Guest(s): Wayne Benanti and Pete Pierceall

*I.*The *Pledge of Allegiance* was said*.* The Chairman reminded everyone to turn off their mobile phones.

*II. Board Secretary – Ryg*

Trustee Oschwald made a motion to accept the minutes with a correction. Trustee Valois second the motion. The motion passed.

*III. Treasurer – Elsner*

The budget report reflects 5.5 months or 46% of FY 2018. Treasurer Elsner gave the following update for September 13 – October 10, 2017:

Income

Total Water Income: $118,343

Fiscal YTD Water Income: $682,897

Total District Income: $121,944

Total FY Income as of October 10, 2017: $769,808 = 47% of budget

Expenses

Total Expenses for the period of September 13 – October 10, 2017: $159,082

Fiscal YTD Total Expenses: $679,107 = 38% of budget

Net Income (Loss)

YTD FY18 unaudited net income: $90,701

Bills

Vendors: $128,395.40

It was noted that the Sangamon County Water Reclamation (formerly Springfield Metro Sanitary District) payment for sewer service was $29,257.

A motion was made by Trustee Oschwald to accept the budget report pending audit. Trustee Hammitt second the motion. The motion passed.

A motion was made by Trustee Oschwald to pay the bills. Trustee Mayes second the motion. The motion passed.

Trustee Oschwald made a motion to accept the FY 2017 Audit Report from Eck, Schafer and Punke, LLP. Trustee Valois second the motion. The motion passed.

*IV. Operations Manager’s Report (Nelson)*

Well #2 received its neoprene/stainless steel sleeve upgrade. The crew also reinstalled the pump and motor. They used the ATV to get to this well.

The Illinois Environmental Protection Agency System Evaluation report arrived. The IEPA would like to see an electrical generator for backup in the wellfield. Engineer Middendorf is researching grant funding for this expensive project. The IEPA also recommended a separate room for both the sulfuric acid and the HFS acid that is used in the water treatment plant. This will be corrected upon completion of the CGTPWD plant expansion project. They also suggested the repair or replacement of the existing 400 gpm clarifier. This will also be corrected upon the completion of the expansion. Operations Manager Nelson completed a response letter to the agency. It was sent on October 4, 2017.

The “M” plates and CGTPWD signage were installed on the new Ford truck.

The Utility Service Group inspected the Curran elevated tank issue. They found an expansion joint was to blame for the leak. It was noted that Caldwell Tank of Louisville, Kentucky, repaired the first leak from a failing expansion joint. Utility Service Group successfully made the needed repair without draining the tank. They also installed new insulation since the old insulation was ruined due to the leak.

Oros and Busch will be cleaning the lime sludge beds at the end of October pending weather.

The tapping saddles are corroding and breaking at several locations around our older sections of the District. Everything the District installs now is stainless steel, but back when the plant was developed plain metal was used. A leak was repaired on South Koke Mill on October 1, 2017.

Operations Manager Nelson gave the Board a monthly water usage report which showed a water loss for this billing period at 6.21%.

*V. Business Manager’s Report (Graff)*

The annual renewal for employee health insurance coverage shows an 18% increase. Business Manager Graff reached out to the business manager of Local 916 to see about other options. He gave us five coverage proposals for health, dental, vision, short term disability and death benefits. These options are available for union members as well as management. Blue Cross Blue Shield has a November 1, 2017, deadline. Business Manager Graff tried to get an extension, but was turned away, so a decision must be made by November 1. Vice Chair Folder suggested the Personnel committee research options. Business Manager Graff will work on it too.

The new phone system and internet from Comcast is working well. This switch resulted in a considerable savings each month.

The District will be working with LRS to update our website. This ensure more quality control over uploading of audio and system files.

The fourth quarter CGTPWD newsletter will have survey attached to it. It will also announce the annual COLA increase (which has not been formalized by the SSA to date).

A reminder was made that the Plant improvement increase will take effect on January 1, 2018.

*VI. District Engineer’s Report (Middendorf)*

Water Treatment Plant – n/a

We are waiting for New Berlin tank fill test.

The Sangamon County Board meets tonight regarding the vote on Approval of Variance Committee. The District seeks a recommendation to grant on a setback variance. The District is last on the docket tonight and we expect a positive vote since there were no objections in the zoning hearing meeting originally. The District anticipates the construction commencement week of October 16, 2017 with a final project completion of March 10, 2018.

Engineer Middendorf is asking that MECO give CGTPWD an alternative resident inspector. It was the consensus of the board to use Mr. Jim Puskar for this position since Mr. Jim Jae is temporarily unavailable. Mr. Puskar served this specific role before in Pittsfield for their water plant expansion with Leander Construction.

The Emergency Interconnection with CWLP: Operations Manager Wayne Nelson and Chairman Mitchell are coordinating with Martin Engineering.

*VII. Guests*

Pete Pierceall would like to purchase a water meter in Berlin, but had questions about the IEPA state plumbing codes in relation to a new tap. He will work with Business Manager Cherril Graff who in turn will work with J.U.L.I.E. and the District will eventually come out and tap it.

*VIII. Chairman, Vice Chairman and Committee Reports*

Chairman - n/a

Vice Chair – n/a

Finance – n/a

Personnel – n/a

Systems Oversite – n/a

Policies and Procedures – n/a

Ordinance Committee: Vice Chair Folder will follow up with Attorney O’Keefe on the Rules and Regulation.

*IX. Village of Curran Sewer Collection System Billing* – pending

*X. New Business*

a. CWLP Emergency Interconnect/ Cedarhurt Water Service - pending

b. Ordinace/Resolution for State of Illinois/Federal Surprlus Purchasing

Vice Chair Folder made a motion to sign a resolution for participation in the State of Illinois Federal Surplus Property Program. Trustee Mayes second the motion. The motion passed. It was noted that all trustees must sign this contract.

The District Engineer advised the Board that tomorrow is the effective date on the *notice to proceed* document. He requested the signature of Chairman Mitchell to proceed.

The Chairman noted that Executive Session was needed. A motion was made by Trustee Diane Valois. It was second by Trustee Mayes. A roll call vote was taken;

Trustee Oschwald: Yes

Trustee Mayes: Yes

Trustee Dorr: Excused

Chairman Mitchell: Yes

Trustee Hammitt: Yes

Trustee Valois: Yes

Vice Chair Folder: Yes
With six yes votes, the Board exited the room at 8:13 p.m.

Chairman Mitchell made a motion to return from Executive Session. It was second by Trustee Valois. A roll call vote was taken:

Trustee Oschwald: Yes

Trustee Mayes: Yes

Trustee Dorr: Excused

Chairman Mitchell: Yes

Trustee Hammitt: Yes

Trustee Valois: Yes

Vice Chair Folder: Yes

With six yes votes, the Board returned to their regular meeting at 9:11 p.m.

Chairman Mitchell said in Executive Session the Board talked about initiating a dialogue with the city of Springfield.

The Board adjourned at 9:12 p.m.